

TOWN OF KINNICKINNIC
ST CROIX COUNTY, WISCONSIN
FEE SCHEDULE/UTILITY PERMITS
RESOLUTION NO 2025-1

The Town Board of the Town of Kinnickinnic does hereby resolve as follows:

WHEREAS, Chapter 1 of Town of Kinnickinnic Building Code provides that the fees for building permits utility permits and other permits shall be determined by resolution of the Town Board; and

WHEREAS, the Town Board desires to establish such fees;

NOW, THEREFORE, BE IT RESOLVED, that the Kinnickinnic Town Board does hereby adopt the fees that shall supersede and replace any previously adopted fees as follows:

A. Building Permit Fees

- a. Fees for one and two family dwellings shall be based on valuation from the Uniform Building Code 1985 Chapter 3A as determined by square footage at the following rate or the actual contractor's estimated cost, whichever is greater
 - i. Permit Application, administrative fee \$25.00 per application
 - ii. New One & Two Family Dwelling Construction \$850.00 flat fee + \$.12/sq ft*
 - iii. Manufactured Assembled Home placed upon a permanent basement foundation, slab or piers
\$600.00 flat fee + \$.12/sq ft*
 - iv. New Commercial Building \$975 flat fee + \$.27/sq ft on first 10,000 sq ft finished space and \$.12/sq ft* on remaining finished space, all unfinished space and all attached structures that are part of submitted plan
 - v. Additions, Alterations, Remodeling >\$100,000 Considered new construction (ii - iv above).
Cost measured according to previous year's RS Means Square foot costs
 - vi. Additions, Alterations, Remodeling <\$100,000 Charged per inspection type
 1. One & Two Family Dwellings \$65.00 per inspection type
 2. Commercial Buildings \$145.00 per inspection type
 - vii. Porch \$180
 1. \$60.00 per inspection type on electrical, HVAC, insulation
 - viii. Plan Review, if inspection fee \$60.00-\$300.00 \$50
 - ix. Plan Review, if inspection fee \$300.01-\$600.00 \$75
 - x. Plan Review, if inspection fee \$600.01 and over \$150
 - xi. Road Bond \$500
 - xii. WI State Seal Seal \$35
 - xiii. Siding Repair \$60
 - xiv. In Ground Pool \$240
 - xv. Above Ground Pool \$180
 1. Over 5,000 gallons volume
 - xvi. Buildings #1 \$180

1. Pole sheds, storage buildings, unattached garages
2. Without electricity, plumbing or heating
3. Larger than 300 square feet
- xvii. Buildings #2 \$180 base
 1. Pole sheds, storage buildings, unattached garages
 2. With electricity, plumbing or heating (add \$60.00 for each)
- xviii. Uncovered Deck \$180
 1. Attached or unattached (if used as exit from dwelling)
- xix. Covered Deck/Gazebo \$ 180
 1. Attached or unattached
- xx. Electrical Work \$60
 1. Including but not limited to a pool under 5,000 gallons volume with pump, receptacle, lights, circuits, new service, central air conditioning, hot tubs, spas and ponds with electrical pumps, etc.
 2. New buildings, with electricity, less than 144 square feet
- xxi. Fireplaces \$120
 1. Gas, wood and any other appliance using combustible material
 2. Fireplaces may be included with other permits at no additional fee
 - a. New homes, additions, alterations, etc.
- xxii. Permit to Start Footing & Foundation \$250.00 flat fee. To continue beyond Footing and Foundation, the entire fee schedule for New Commercial or One and Two Family will be charged, as detailed above.
- xxiii. Driveway \$85
- xxiv. Moved Building \$225
- xxv. Razed Building \$60
- xxvi. Renewal fees Shall be half the original permit fee
\$50.00 min, \$250.00 max
- xxvii. Re-inspection \$110.00 per extra inspection trip over standard.
- xxviii. Double Fees will be charged for all work started without a permit.
- xxix. Refunds
 1. Amount paid less Plan review fee or actual costs, whichever is greater.
 2. No refund given after work on project has started or after 180 days of date of permit issuance.

Minor repairs, alterations, or updates costing less than \$10,000, which do not change occupancy area, structural strength, fire protection, exits, natural light or ventilation, do not require a permit.

Replacement or repair of roofing and same size window replacement may be done without a permit.

Projects that are purely aesthetic and do not alter the building's structural, electrical, or mechanical system do not need a permit. Examples include painting, installing new flooring such as carpet, tile, or wood, or refacing or replacing cabinets.

*Square foot total is based on all finished space, unfinished space and attached structures that are part of the submitted plan, such as an attached garage, deck, or porch.

B. Utility Permit Fees

- a. Single Project \$125
 - i. Involving one location or an additional location in the vicinity (within 300 feet plus or minus) of the first location.
 - ii. The additional location required to be completed at the time of the first location.
- b. One Location \$75
- c. Single Project \$125
 - i. Along right-of-way being one mile or more in length

C. Zoning and Administrative Fees

- a. All fees are non-refundable. Applicant agrees to pay all administrative costs incurred by the Town or consultation, including legal and engineering costs in connection with the review. If the costs for review of this application exceed the initial deposit, the applicant agrees to reimburse the Town for the remaining unpaid amount prior to final approval by the Town. A developer's agreement with a letter of credit may be requested by the Town in some instances.
 - i. Consultation
 - 1. Consultation with DZA \$75
 - a. DZA = Deputy Zoning Administrator
 - 2. Consult & site visit with DZA \$125
 - 3. Consult with Plan Commission \$100
 - a. Per CSM per meeting
 - ii. Certified Survey Map (CSM) Submittal
 - 1. Certified Survey Map (per map) \$300
 - 2. CSM Lot Fee \$50 per lot
 - a. In addition to ii(1) above)
 - 3. CSM \$500 minimum per plan
 - a. Involving storm water/wetlands/flood plain/step slopes/filling and grading/erosion control for plan review
 - 4. CSM \$500 minimum per plan
 - a. involving construction of Town Roads
 - 5. CSM \$500 minimum per plan
 - a. involving developers agreements with letters of credit
 - iii. Zoning Fees
 - 1. Zoning Change \$400 minimum
 - a. Involving map or text changes
 - b. Fees may be waived by the Town Board if change are initiated by the Town Board
 - 2. Variance \$400
 - a. For Town Code or Ordinance
 - 3. Waiver \$150 per waiver
 - a. From Town Board/Driveway Ordinance
 - 4. Special Exception \$400 per exception or use
 - a. Or Conditional Use

D. Fire Call Fees

- a. Fire Call \$800 base charge, plus any other expenses and charges incurred on the fire call
- b. Accident Call
 - i. 1 Vehicle \$800
 - ii. 2 Vehicles \$600, each driver

iii. 3+ Vehicles

\$500, each driver

E. Alcohol Beverage Licensing Fees *

a. Class "A" (Beer)	\$100
b. Class "B" (Beer)	\$100
c. Wholesale Beer	\$25
d. "Class A" (Liquor)	\$500
e. "Class A" (Cider only)	no initial or annual fee; must meet additional license criteria
f. "Class B" (Liquor)	\$500
g. Reserve "Class B" (Liquor)	\$20,000 initial issue, covers first year license fee; then renewable as "Class B" (Liquor) license
h. "Class C" (Wine only)	\$100
i. Temporary Class "B" (Beer)	\$10
j. Temporary "Class B" (Wine)	\$10
k. Provisional	\$15 May only be issued to persons applying for Class "A" (Beer), "Class A" (Liquor), Class "B" (Beer), or "Class C" (Wine only) license(s)
l. Six Month License	½ of the annual fee
m. Server Licenses	\$15 Annual, non-prorated fee for paper license to be issued and valid June - June

* License Fees paid into the Town Treasury need not be refunded.

F. Non Metallic Mining Fees

a. Less than 5 acres and more than 1 acre,	\$2,500
i. Deposit	\$2,500
b. Parcel 5 acres or larger	\$10,000
i. Deposit	\$15,000

G. Plan Commission Pay*

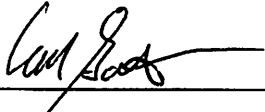
a. Per attended meeting, payable once per year.	\$25
i. Town Board members are not eligible.	

H. Road Committee Pay*

a. Per attended meeting, payable once per year.	\$25
i. Town Board members are not eligible.	

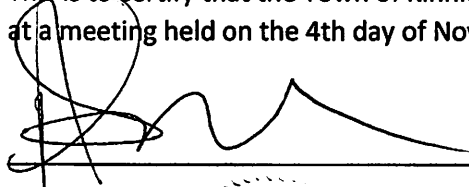
*Not a fee, payment schedule.

Approved on the 4th day of November, 2025



Axel Bogdan, Town Chair

This is to certify that the Town of Kinnickinnic; Town Board, St Croix County Wisconsin adopted the forgoing Resolution at a meeting held on the 4th day of November, 2025.



Mandy Black, Town Clerk

Published: 11/12/2025

Effective on date of publication

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Special Agent in Charge

RECEIVED AT THE NATIONAL ARCHIVES AND RECORDS ADMINISTRATION
ON 08-12-2013

